



INTERBANK GIRO APPLICATION FORM

PART 1: FOR APPLICANT'S COMPLETION

(Please fill in all the fields. Incomplete forms may not be processed.)

Date:

Name of Billing Organisation ("BO")
TAMPINES TOWN COUNCIL

To: Name of Bank:

Billing Organisation's Customer's Reference No.:

C																			
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Name of Registered Tenant/Lessee (Use BLOCK Letters)
Property Address

- (a) I/We hereby instruct the Bank to process the BO's instructions to debit my/our account.
- (b) The Bank is entitled to reject the BO's debit instructions if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) The authorisation will remain in force until
 - (i) the Bank's written notice sent to my/our address last known to the Bank;
 - (ii) upon the Bank's receipt of my/our written revocation; or
 - (iii) upon the Bank's receipt of the notice of expiry from the BO.

By signing and submitting this form, I agree that Tampines Town Council (the "Town Council") may collect, use and disclose any and all information contained in this Form or otherwise collected from me and/or my authorised representatives, for the intended purposes and other purposes as set out in the Personal Data Protection Policy of the Town Council, accessible at <http://www.tampines.org.sg>

My/Our Name (Account Holder):

My/Our Contact (Tel/Fax) Number(s):

My/Our Account Number:

My/Our Company Stamp/Signature(s)/Thumbprint(s)*:

(As in Financial Institution's records)

PART 2: FOR BILLING ORGANISATION'S COMPLETION

SWIFT BIC	Billing Organisation's Account No
OCBCSGSGXXX	501576938001

Billing Organisation's Customer's Ref No												
C												

SWIFT BIC	Account No. To Be Debited

PART 3: FOR FINANCIAL INSTITUTION'S COMPLETION

To: BILLING ORGANISATION

This Application is hereby **REJECTED** (Please tick ✓) for the following reason(s):

- | | |
|--|---|
| <input type="checkbox"/> Signature/Thumbprint # differs from Financial Institution's records
<input type="checkbox"/> Signature/Thumbprint # is incomplete/unclear #
<input type="checkbox"/> Account operated by Signature/Thumbprint # | <input type="checkbox"/> Wrong Account Number
<input type="checkbox"/> Amendments not countersigned by customer
<input type="checkbox"/> Others |
|--|---|

Name of Approving Officer

Authorised Signature

Date

*For thumbprints, please go to branch with your identification
Please delete where inapplicable*

Please glue and seal here. Do NOT staple

Please glue and seal here. Do NOT staple

HOW INTERBANK GIRO WORKS

You can now pay your Tampines Town Council S&CC fees (inclusive of GST) through InterBank Giro.

ALL YOU HAVE TO DO:

1. Fill in the InterBank Giro Form. This form will instruct your bank to make automatic deductions from your savings or current account to settle your monthly S&CC.
2. Your Tampines Town Council Account No. is the same as your HDB Account No.
3. Mail the completed form on this page to:
Tampines Town Council
Block 136 Tampines Street 11
Singapore 521136

4. Please maintain sufficient funds in your bank account to cover the monthly payment in full.

GENERAL INFORMATION

1. The average processing period for this application is about 2 months. To avoid late penalty fees, please continue to pay your S&CC until Tampines Town Council informs you of the commencement date for Interbank GIRO deduction.
2. Please inform Tampines Town Council and your Bank if you wish to terminate or make changes to this InterBank Giro Service.
3. Any queries regarding the charges deducted can be directed to Tampines Town Council at 6781 2222.

Fold Here

INTER-BANK GIRO

TAMPINES TOWN COUNCIL

Fold Here

Postage will
be paid by
addressee.
For posting in
Singapore only.

**BUSINESS REPLY SERVICE
PERMIT NO. 02652**



Tampines Town Council
Block 136 Tampines Street 11
Singapore 521136