

Tampines Town Council

Application For Permit To Install Awning

Please read carefully the terms and conditions overleaf

SECTION I – PARTICULARS OF REGISTERED TENANT

Name of Registered Tenant:	NRIC No.:	Tel No.:
Address of Shop:	Type of Trade:	

SECTION II – PARTICULARS OF AWNING TO BE INSTALLED

I wish to install awning as indicated below :	
Type of Awning	:
Length	:
Location	:
Colour of Fabric	:
Date of Installation	:
Contractor	:

SECTION III – DECLARATION BY REGISTERED TENANT

I declare that the particulars given by me are true and correct. I hereby agree to abide by all the terms and conditions stated overleaf.	
_____	_____
Date	RTP / Signature of Registered Tenant

SECTION IV – FOR OFFICIAL USE

Permit is granted subject to the terms and conditions stated overleaf.	
Date : _____	Prepared by _____ S/PO
	Authorised by _____ GM / PM
Inspected and approval works completed	
Date : _____	_____ S/PO

UNDERTAKING

I, Mr / Mdm _____, NRIC No. : _____

And Mr / Mdm _____, NRIC No. : _____

Being the registered tenants / owners of Blk ____ Tampines St / Ave ____ Singapore _____

agree to abide with all the following terms and conditions on subsequent replacement of new awning at the shopfront :

1. Awning must be of retractable type. Scale drawing and catalogue of the proposed installation of awning to be enclosed.
2. Fabric cover protruding outwards should be only two (2) metres away from the edge of the existing common passageway.
3. The height of the retractable awning measuring from its end (fully extended) to the ground must be 2.1 metres.
4. You are required to provide a break of 0.5 meter on both sides of the awning. The illustration of the elevation (not in scale) is to be enclosed.
5. Mounting position is at the beam.
6. Aluminum flashing is allowed to be installed horizontally at the gap between the beam and the roller tube of the retractable awning to prevent leaking during rainy days.
7. To execute the Temporary Occupation Licence and pay the adjunction fee required.
8. Advertisement and Logo are not allowed to be painted on the awning.
9. Applicant must maintain the awning in good condition at all times.
10. The applicant is responsible to ensure that the awning must not be torn, tattered, discoloured or sagging, otherwise it must be replaced.

Signature of Registered Tenant / Owner

Signature of Official Witness